

Colorado Family, Career and Community Leaders of America
9101 East Lowry Boulevard
Denver, CO 80230

Date: November 6-7, 2017
Location: Denver, CO
Submitted By: Julia Dickey

State Executive Council in attendance:

Carissa Kirschbaum (President), Shelby Norris (1st Vice President), Emily Gutierrez (2nd Vice President), Julia Dickey (Secretary), Georgia Bosse (Vice President of Finance), Ariel Bowden (Vice President of Events), Alyssa Mackey (Vice President of Membership), Dominique Perri (Vice President of Peer Education), Sierra Edgar (Vice President of Programs), Gabe Martinez (Vice President of Publications), Annika Harmsen (Vice President of Public Relations), Amy Rogers (Vice President of Recognition)

State Officer Team Advisers in attendance:

Alyssa Horlick, Malissa Frerichs-Sloan, Rachel Young, and Lynn Zemanek

District Consultants in attendance:

Mary Sue Carroll (Arkansas Valley), Stephanie Thomson (Mountain Shadows), Arielle Bergmann (Mountain View), Melanie Darter (Mountain View), Angela Smith (Northeastern Plains), Katie Saenz (Northern), Nicole Endres (Northern), Dalene Bricker (Pine Meadows), Lindsey Leuenberger-Klautsch (Pine Meadows), Andrea Aragon (Spanish Peaks), Denise Gauck (Spanish Peaks), Sarah Davis (Food Events Committee Representative), Carla Sullivan (Middle School Representative), Victoria Connor (Alumni & Associates Representative)

Colorado Community College System Staff in Attendance:

Robert Van Dyke (State Adviser), Michelle Dennis (FACS Program Director)

Members not in attendance:

Jeanine Pope (Northeastern Plains), Kanto McPherson (San Juan Basin), JoAnn Bagwell (San Luis Valley), Brenda Mullins (Scenic Country)

Meeting called to order: 6:45 pm on November 6, 2017 by Carissa Kirschbaum.

Welcome and Opening Ceremony

Review of Minutes

Julia Dickey MOVED to accept the Summer 2017 State Advisory Board Meeting Minutes based on the recommendation of the Minutes Review Committee. Motion was seconded.

Motion was adopted.

Review of Agenda

Julia Dickey reviewed the Fall 2017 State Advisory Board Meeting Agenda.

Agenda was approved.

Financial Report

Georgia Bosse reviewed the 2017 – 2018 Financial Report. As of November 1, 2017, the account balance for FCCLA is \$51,096.40 which takes in account the \$12,254.54 encumbered expenses and \$8,265.49 in accounts receivable.

Report was filed.

COMMITTEE REPORTS

Competitive Events Committee Report

Ariel Bowden reviewed the Competitive Events Committee Report that included:

- Use the Online Orientation Form as documentation for 2018 SLC Orientation Attendance
- Form a Colorado Competitive Events Advisory Team

Ariel Bowden MOVED to accept the Competitive Events Committee Report.

Sarah Davis MOVED to vote the Competitive Events committee report in seriatim. Motion was seconded.

Motion was adopted.

Ariel Bowden MOVED to use the Online Orientation Form as documentation for 2018 SLC Orientation Attendance.

Motion was adopted.

Ariel Bowden MOVED to form a Colorado Competitive Events Advisory Team. Motion was seconded.

Motion was adopted.

Finance Committee Report

Georgia Bosse reviewed the Finance Committee Report that included:

- The updated business partnership letter was approved
- Reviewed the 2017 – 2018 budget
- Pay for professional audit every five years at the end of the fiscal year starting in July 2018.

Georgia Bosse MOVED to accept the Finance Committee Report.

Motion was adopted.

Malissa Frerichs-Sloan MOVED to reconsider the Finance committee report to specify the date of the five year now. Motion was seconded.

Motion was adopted.

Lynn Zemanek MOVED to AMEND the finance report by stating the audit will start July 2018. Motion was seconded.

Motion was adopted.

Georgia Bosse MOVED to accept the Finance Committee Report.

Motion was adopted.

Recognition and Scholarship Committee Report

Amy Rogers reviewed the Recognition and Scholarship Committee Report that included:

- Create a procedure for selecting state level awards and scholarships
 - Committee will consist of the Vice President of Recognition, a state officer alumni, a business and industry representative, a FCCLA chapter adviser, and a representative from the Colorado FCCLA Board of Directors
 - The committee will be chaired by the Vice President of Recognition
 - All scoring must be completed by March 15
 - All scoring will be done online with all applicant information and school information blocked out to remain impartial
- Send a personal email and social media post with a picture of someone who won the scholarship to advisers
- Update social media frequently with awards
- Post on the Colorado FCCLA social media page with a big check
- Updates to the Recognition Section of the state website
 - Rename Recognition page to Scholarship and Awards

Amy Rogers MOVED to accept the Recognition and Scholarship Committee Report.

Motion was adopted.

State Conferences Committee Report

Shelby Norris reviewed the State Conferences Committee Report that included:

- Recommend the following schedule changes for the 2018 State Leadership Conference
 - Hold Banquet Session at 7:00 pm
 - Change the name of the Current And New State Officer Breakfast to Current And New State Officer Breakfast And Rehearsal
- ~~District walk in sign will be book pages~~ District Walk Up Signs will be developed to be reused each year
- Update all links on the State Conference Webpage
- Recommend two one-day officer training conferences open to all members with three tracks for officers and members in replacement of Chapter and District training and Ultimate Leadership Training
 - One conference will be in Denver while the other travels around the state
- Charge the state office to create a state level meeting policy with the intended purpose, duration, attendance, and more information for all meetings

Shelby Norris MOVED to accept the State Conferences Committee Report.

Sierra Edgar MOVED to vote the State Conferences committee report in seriatim. Motion was seconded.

Motion was adopted.

Shelby Norris MOVED to accept the proposed changes to the 2018 State Conference. Motion was seconded.

Robert Van Dyke MOVED to take a five minute recess. Motion was seconded.

Motion was adopted.

Motion was adopted.

Shelby Norris MOVED to create a book for the District walk in. Motion was seconded.

Rachel Young MOVED to AMEND the report to read District Walk Up Signs will be developed to be reused each year. Motion was seconded.

Motion was adopted.

Motion was lost.

Shelby Norris MOVED to make sure all of the links on the website are working correctly. Motion was seconded.

Motion was adopted.

Shelby Norris MOVED to have two one-day officer training for all members. Motion was seconded.

Lynn Zemanek RAISED TO POINT OF INFORMATION on the cost of the officer training.

Motion was adopted.

Shelby Norris MOVED to charge the state office to create a state level meeting policy with the intended purpose, duration, attendance, and more information for all meetings. Motion was seconded.

Motion was adopted.

State Service and Public Relations Committee Report

Gabe Martinez reviewed the State Service and Public Relations Committee Report that included:

- Use the following point system for the 2018 Spirit Stick of Service award:
 - 1 hour community service or reading=10 points, pairing with another organization=5 social media post =1 , every 10 books, each newspaper collected=1
- Update the Marketing Your Chapter webpage with a generalized sample elevator speech and add tips that will accommodate Snapchat and Instagram as well as hashtags for chapters to use

Gabe Martinez MOVED to accept the State Service and Public Relations Committee Report.

Motion was adopted.

Alumni & Associates Committee Report

Emily Gutierrez reviewed the Alumni & Associates Committee Report that included:

- Charge \$15 for professionals and \$10 for students
- Host a A&A booth at state conference where seniors can sign up at a discount price while collecting numbers and contact information
 - Have gifts such as pop sockets or stickers
- Recreate or create a social media page
- Hold an A&A reception at SLC
- Request from CATFACS for A&A to run a workshop at their conference
- Update the brochure on the website

Emily Gutierrez MOVED to accept the Alumni & Associates Committee Report.

Motion was adopted.

Membership Committee Report

Alyssa Mackey reviewed the Membership Committee Report that included:

- Adviser Experience Committee recommendations
 - Create a list of advisers requirements for outside of the classroom
 - Institute the Adviser Tracks of the Leadership Institute
 - Ask Colorado CTE to require new Family and Consumer Sciences credential to complete one track of the Adviser Leadership Institute before credential is issued
 - Develop a Mentor Adviser Track for the Adviser Leadership Institute
- Form a special committee to define the District Officer Experience
- Keep the fall chapter mailing

Alyssa Mackey MOVED to accept the Membership Committee Report.

Sarah Davis MOVED to vote the Membership Committee Report in seriatim. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to accept the Adviser Experience recommendations.

Motion was adopted.

Alyssa Mackey MOVED to form a special committee to define the District Officer Experience. Motion was seconded.

Motion was adopted.

Carissa Kirschbaum assigned Lindsey Leuenberger-Klautsch, Stephanie Thomspson, Katie Saenz, Jeanine Pope, Alyssa Mackey, Dominique Perri, and three current district officers from different districts as committee members.

Alyssa Mackey MOVED to keep the fall chapter mailing. Motion was seconded.

Motion was adopted.

Middle School Committee Report

Annika Harmsen reviewed the Middle School Committee Report that included:

- Create a middle school webpage for running a middle level chapter that included testimonies from students and teachers, best Competitive Events for middle schools, links/ emails to experienced advisers

Annika Harmsen MOVED to accept the Middle School Committee Report.

Motion was adopted.

Officer Selection Committee Report

Ariel Bowden reviewed the Officer Selection Committee Report that included:

- Update the state officer candidate study guide to change “secondary” motion to “subsidiary” and reorder the mission to put bullet points in correct order
- Add Board of Directors representatives to the duties of the President, VP of Events, and VP of Finance
- Remove the essay component of the state interview panelist application
- Define guidelines so the first four question are uniform for all candidates
- ~~Create survey for advisers and members about state officer dress code~~
- Create special committee of business and industry leaders from around Colorado to develop a standardized dress code and appearance/professionalism standard for all officers and members

Ariel Bowden MOVED to accept the Officer Selection Committee Report.

Sierra Edgar MOVED to vote the Officer Selection Committee Report in seriatim. Motion was seconded.

Motion was lost.

Melanie Darter MOVED to AMEND the report by removing the dress code survey. Motion was seconded.

Motion was adopted.

Melanie Darter RAISED A POINT OF INFORMATION about the questions asked to state office candidates.

Robert Van Dyke MOVED to have a 10 minute recess at 10:36 am. Motion was seconded.

Motion was adopted.

Sarah Davis has MOVED to INSERT “create special committee of business and industry leaders from around Colorado to develop a standardized dress code and appearance/professionalism standard for all officers and members.” Motion was seconded.

Motion was adopted.

Motion was adopted.

Peer Education Committee Report

Dominique Perri reviewed the Peer Education Committee Report that included:

- Name the 2018 Youth Expo “World Expo”
- Assign each state officer to contact different cultural organizations to promote multicultural diversity at the World Expo

Dominique Perri MOVED to accept the Peer Education Committee Report.

Motion was adopted.

Bylaws Committee Report

Shelby Norris reviewed the Bylaws Committee Report that included:

- Vote no on the Board of Directors recommendation to remove Article VIII, Section 3, Letter D, Number 13 “State Representative”
- Approve the Board of Directors recommendation to remove Article VIII, Section 3, Letter D, Number 14 “Vice President of Occupational or Comprehensive Programs”
- ~~Add Board of Directors Representative to Article VIII, Section 3, letter D, number 1, number 5, and number 6 and add Board of Directors Representative Alternate to number 4~~

Shelby Norris MOVED to accept the Bylaws Committee Report.

Lynn Zemanek MOVED to vote the Bylaws Committee Report in seriatim. Motion was seconded.

Motion was adopted.

Shelby Norris MOVED to vote no on the Board of Directors recommendation to remove Article VIII, Section 3, Letter D, Number 13 “State Representative”. Motion was seconded.

Motion was adopted.

Shelby Norris MOVED to approve the Board of Directors recommendation to remove Article VIII, Section 3, Letter D, Number 14 “Vice President of Occupational or Comprehensive Programs”. Motion was seconded.

Motion was adopted.

Shelby Norris MOVED to add Board of Directors Representative to Article VIII, Section 3, letter D, number 1, number 5, and number 6 and add Board of Directors Representative Alternate to number 4. Motion was seconded.

Motion was lost.

National Conferences Committee Report

Annika Harmsen reviewed the National Conferences Committee Report that included:

- Use the Go for the Red Funds from National FCCLA to purchase state jackets for the 2018 National Leadership Conference that chapters can rent for a minimal fee
- Utilize 12 of the new jackets to replace the current state officer jackets
- Create a scholarship from the rental funds to purchase a jacket for members in need
- Continue utilizing National Travel Systems for the 2018 NLC

Annika Harmsen MOVED to accept the National Conferences Committee Report.

Motion was adopted.

National Programs Committee Report

Sierra Edgar reviewed the National Programs Committee Report that included:

- Support the implementation of the LifeSmarts Program by hosting a mock competition for chapters at the 2018 State Leadership Conference
- Cut the VIP Party and utilize the funds for the State Level National Program award winner stipends

Sierra Edgar MOVED to accept the National Programs Committee Report.

Motion was adopted.

Policies and Procedures Committee Report

Alyssa Mackey reviewed the Policies and Procedures Committee Report that included:

- Change Part 2, Number 11 to state “The Colorado Career and Technical Student Organizations have hired a law firm to serve on retainer for CTSOs”
- Change Part 3, Number 3, Letter B, Numeral IV to state “The Finance Committee will assist the Colorado FCCLA State Adviser in the development of the state budget and financial policies, to review the prepared year’s fiscal statements, and to be responsible for the audit. This committee will be made up of three representatives from the State FCCLA Executive Council (Vice President of Finance, District Consultant for Vice President of Finance, and another District Consultant/ Representative)”
- Change Part 4, Number 2, Letter A, Numeral III to “Summer Leadership Training”
- Change Part 4, Number 3, Letter A, Number I to state ~~“Colorado FCCLA State adviser must have an email with a written approval from the school administrator and chapter adviser”~~ “Colorado FCCLA State Adviser must have a written notification emailed at least one week in advance. Written notification shall be an “official email or communication” from the FCCLA State Officer emailed from the local chapter adviser’s email address with the local school administrator copied”
- Change Chapter Part 4, Number 4, Letter A, Numeral XII to “Grade and eligibility (defined by local school) verification by chapter adviser monthly
- Remove Part 4, Number 4, Letter A, Numeral X
- Remove Part 4, Number 4, Letter B, Numerals II – VI
- Change Part 4, Number 7, Letter K to state “The Colorado FCCLA State Adviser will conduct the hearing consisting of the Colorado FCCLA State Adviser, local chapter adviser, local administrator, that State Officer’s District Consultant, and a representative of the Colorado FCCLA Board of Directors who will determine the disposition of the complaint”

- Change Part 4, Number 8, Letter E to state “National Officer Candidate(s) who do not receive a National Office may apply to the Colorado State Officer Team and be selected at the discretion of the Colorado FCCLA State Adviser as a Senior Officer”
- Change Part 5, Number 1, Letter C to state “Must be currently in grade 8, 9, 10, or 11”
- Change Part 5, Number 1, Letter L, Numeral III to state “Business attire is classified as a business suit or attire. Exceptions will be made for candidates who wear a dress shirt with tie/neckwear and slacks or skirt without a jacket/blazer”
- Remove Part 5, Number 1, Letter L, Numerals IV, VI, VII, IX, X, and XI
- Change Part 5, Number 2, Letter G, Numeral V to Letter H and move Numeral VI – VII under new Letter H
- Remove Part 5, Number 2, Letter G, Numerals I - IV
- Change Part 6, Number 3, Letter A, Numeral I to state “Membership/affiliation must be completed through the National FCCLA online registration website. Affiliation payment of total dues shall be submitted to the National FCCLA Office. Affiliation should be completed by November 1 and February 15”
- Add “sexual identity” to Part 8, Number 1
- Change Part 8, Letter 8 to state “All advisers and students share the responsibility to ensure that harassment does not occur at any FCCLA activities or functions”
- Change Part 9, Number 2, Letter I to state “The Colorado FCCLA State Adviser will conduct the hearing consisting of the Colorado FCCLA State Adviser, local administrator, and a representative of the Colorado FCCLA Board of Directors who will determine the disposition of the complaint”
- Approve addition of Part 11 Mandatory Child Maltreatment
- Approve addition of Part 12 FCCLA Crisis Plan

Alyssa Mackey MOVED to accept the Policies and Procedures Committee Report.

Malissa Frerichs-Sloan MOVED to vote the Policy and Procedures Committee Report in seriatim. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 2, Number 11 to state “The Colorado Career and Technical Student Organizations have hired a law firm to serve on retainer for CTSOs”. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 3, Number 3, Letter B, Numeral IV to state “The Finance Committee will assist the Colorado FCCLA State Adviser in the development of the state budget and financial policies, to review the prepared year’s fiscal statements, and to be responsible for the audit. This committee will be made up of three representatives from the State FCCLA Executive Council (Vice President of Finance, District Consultant for Vice President of Finance, and another District Consultant/ Representative).” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 4 , Number 2, Letter A, Numeral III to “Summer Leadership Training.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to Change Part 4, Number 3, Letter A, Number I to state “Colorado FCCLA State Adviser must have an email with a written approval from the school administrator and chapter adviser.” Motion was seconded.

Dominique Perri MOVED to AMEND recommendation to read “Colorado FCCLA State Adviser must have a written notification emailed at least one week in advance. Written notification shall be an “official email or communication” from the FCCLA State Officer emailed from the local chapter adviser’s email address with the local school administrator copied.” Motion was seconded.

Motion was adopted.

Motion was adopted.

Alyssa Mackey MOVED to change Part 4, Number 4, Letter A, Numeral XII to “Grade and eligibility (defined by local school) verification by chapter adviser monthly.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to remove Part 4, Number 4, Letter A, Numeral X. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to remove Part 4, Number 4, Letter B, Numerals II – VI. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 4, Number 7, Letter K to state “The Colorado FCCLA State Adviser will conduct the hearing consisting of the Colorado FCCLA State Adviser, local chapter adviser, local administrator, that State Officer’s District Consultant, and a representative of the Colorado FCCLA Board of Directors who will determine the disposition of the complaint.” Motion was seconded.

Motion was adopted.

Michelle Dennis MOVED for a 30 minute recess for lunch. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 4, Number 8, Letter E to state “National Officer Candidate(s) who do not receive a National Office may apply to the Colorado State Officer Team and be selected at the discretion of the Colorado FCCLA State Adviser as a Senior Officer.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 5, Number 1, Letter C to state “Must be currently in grade 8, 9, 10, or 11.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 5, Number 1, Letter L, Numeral III to state “Business attire is classified as a business suit or attire. Exceptions will be made for candidates who wear a dress shirt with tie/neckwear and slacks or skirt without a jacket/blazer.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to remove Part 5, Number 1, Letter L, Numerals IV, VI, VII, IX, X, and XI. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to Change Part 5, Number 2, Letter G, Numeral V to Letter H and move Numeral VI – VII under new Letter H. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to remove Part 5, Number 2, Letter G, Numerals I - IV. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 6, Number 3, Letter A, Numeral I to state “Membership/affiliation must be completed through the National FCCLA online registration website. Affiliation payment of total dues shall be submitted to the National FCCLA Office. Affiliation should be completed by November 1 and February 15.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to add “sexual identity” to Part 8, Number 1. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 8, Letter 8 to state “All advisers and students share the responsibility to ensure that harassment does not occur at any FCCLA activities or functions.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to change Part 9, Number 2, Letter I to state “The Colorado FCCLA State Adviser will conduct the hearing consisting of the Colorado FCCLA State Adviser, local administrator, and a representative of the Colorado FCCLA Board of Directors who will determine the disposition of the complaint.” Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to approve addition of Part 11 Mandatory Child Maltreatment. Motion was seconded.

Motion was adopted.

Alyssa Mackey MOVED to approve addition of Part 12 FCCLA Crisis Plan. Motion was seconded.

Motion was adopted.

DISTRICT CONSULTANTS REPORTS

Arkansas Valley District Report

Mary Sue Carroll reviewed the Arkansas Valley District Report that included:

- Attended the Colorado CTSO Fall Leadership Conferences
- Will host winter conference in Lamar

Report was filed.

Mountain Shadows District Report

Whitney Avalos, Stephanie Vos, Stephanie Thomson, and Alisha Lawhorn reviewed the Mountain Shadows District Report that included:

- Held Fall Conference on October 17 at the Jeffco Education Center with 166 people from 14 chapters
- Joe Chavez was the keynote
- Held 3 workshops from leadership institute, teen safety, and driving alliance and 9 round tables
- Service project was a book collection that yielded 1,642 children's books to donate to Reach Out to Read
- Collected \$90 for the Red Cross

Report was filed.

Mountain View District Report

Arielle Bergmann and Melanie Darter reviewed the Mountain View District Report that included:

- Held Fall Conference on September 27 at the Ames facility
- Keynote speaker was Reed Barret, who was a professional magician, successful presentation, urges Van Dyke to consider him
- Four break out sections: overview of FCCLA, two entrepreneurs and experience with how to prepare students (one owns several Ace hardware franchises), "What's my story" career panel, Perfect Fit: Finding your niche

Report was filed.

Northeastern Plains District Report

Jeanine Pope and Angela Smith reviewed the Northeastern Plains District Report that included:

- Held Fall Conference on October 18 at the Hulioc event center with 170 students and the theme of "My life matters" because of the high rate of suicide deaths, had yellow ribbon project come out and speak from Wray, 6 different workshops, yoga, making kindness a change
- Thank you notes to anyone students wanted, keeping selves out of danger, Sarah House abuse safe house had a workshop

Report was filed.

Northern District Report

Katie Saenz and Nicole Endres reviewed the Northern District Report that included:

- Held Fall Conference on October 9 in Longmont with 230 members from 20 chapters
- Expected budget \$255 for next year, brainstormed ways to generate more income for next year
- Chapter fee of \$25 for chapters that attend the conference to pay the fee

Report was filed.

Pine Meadows District Report

Dalene Bricker and Lindsey Leuenberger-Klautsch reviewed the Pine Meadows District Report that included:

- Pushed it back but school district policy says there cannot be a conference two weeks before final
- Conference will be January 19 at the Adams 12 Education Center

Report was filed.

San Juan Basin District Report

No Report Given.

San Luis Valley District Report

No Report Given.

Scenic Country District Report

No Report Given.

Spanish Peaks District Report

Andrea Aragon and Kelly Gauck reviewed the Spanish Peaks District Report that included:

- Fall Conference was set for October 30th, but no one outside of the school district got emails so rescheduling for December 4

Report was filed.

STATE EXECUTIVE COUNCIL REPORT

Shelby Norris reviewed the State Officer Report that included:

- Decided on details about the theme of the 2018 State Leadership Conference
- All conference attendees will receive a conference t-shirt to wear with jeans at the Ultimate Fun Night by raising conference registration by \$5.00

Shelby Norris MOVED to accept the State Executive Council report. Motion was seconded.

Motion was adopted.

ADVISER ISSUES COMMITTEE REPORT

Robert Van Dyke reviewed the Adviser Issues Committee Report that included:

- Spirit of Adviser recipient chosen and revealed at the 2018 SLC
- Victoria Connor lead applications for National Honorary Members and State Adviser of the Year
- Colorado Competitive Events volunteer for the industry category was selected

Robert Van Dyke moved to accept the Adviser Committee Report. Motion was seconded.

Motion was adopted.

UNFINISHED BUSINESS

No unfinished business was reintroduced.

NEW BUSINESS

Robert Van Dyke MOVED to raise the Youth Expo vendor cost by \$15 so that all Youth Expo vendors will pay for a membership in Colorado Alumni & Associates. Motion was seconded.

Motion was adopted.

ANNOUNCEMENTS

Robert Van Dyke shared the following important dates/activities for 2017 – 2018:

- CATFACS Winter Conference- January 25-27, 2018 in Fort Collins
- Script Writing- January 29-30, 2018 in Estes Park
- State Executive Council Spring Regroup – February 14-15, 2018
- Board of Directors Meeting – April 3, 2018 at the DTC Marriott
- 2018 State Leadership Conference – April 5-7, 2018 at the DTC Marriott
 - State Executive Council will arrive April 3, 2018

Meeting adjourned: 1:47pm on November 7, 2017 by Carissa Kirschbaum as there was no further business to conduct.

DRAFT