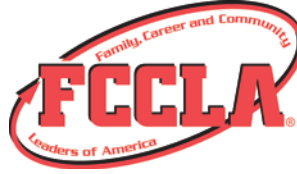


Colorado Family, Career and Community Leaders of America
1901 East Lowry Boulevard
Denver, CO 80230

Date: March 31, 2016
Location: Denver, CO
Submitted By: Victoria Connor



2016 State Leadership Conference Business Meeting Minutes

State Officers in attendance:

Brooklyn Buhre (President), Paige Beckman (1st Vice President), Victoria Connor (Secretary), Coalton Hostetler (Vice President of Finance), Brooklynn Bracelin (Vice President of Membership), Miguel Gomez (Vice President of Recognition)

Chapters in attendance:

Adams City, Akron, Arvada West, Berthoud, Bollman Technical Education Center, Briggsdale, Brighton, Brush, Canon City, Career Development Center, Centauri, Centaurus, Chaparral, Cheraw, Cherry Creek, Coronado, Cripple Creek Victor, Douglas County, Eaton, Elizabeth, Englewood, Evergreen, Fort Collins, Fort Morgan, Fossil Ridge, Frederick, Fruita Monument, Golden, Grandview, Greeley West, Haxtun, Highlands Ranch, Holmes, Holyoke, Ignacio, Jefferson, Legacy, Liberty Joes, Littleton Ames, Littleton, Mead, Meeker, Merino, Miami-Yoder, Montrose, Mountain View, Mountain Vista, North Arvada, Northglenn, Northridge, Ponderosa, Poudre, Prairie View, Pueblo East, Rocky Mountain, Roosevelt, Wasson, Sagewood, Skyline, Smoky Hill, Standley Lake, Trinidad, University, Vista Ridge, Warren Technical Center, Windsor, Wray

Meeting Orientation

The Business Meeting Orientation was called to order at 1:10 p.m., March 31, 2016 by Brooklyn Buhre.

Brooklyn Buhre reviewed the rules for the business meeting.

Paige Beckman took roll of the voting delegates present. There was a quorum as 118 of the 155 registered voting delegates were present.

Paige Beckman reviewed the rules for the conducting business.

Brooklyn Buhre reviewed the business to be conducted.

The Business Meeting Orientation concluded at 1:15 p.m., March 31, 2016.

Business Meeting called to order: 1:15 p.m., March 31, 2016 by Brooklyn Buhre.

Credentials Report

Paige Beckman presented the Credentials Report.

Paige Beckman MOVED to accept the Credentials Report. Motion was seconded.

Motion was adopted.

Business Meeting Rules

Paige Beckman MOVED to accept the Business Meeting Rules. Motion was seconded.

Motion was adopted.

Review of Minutes

Victoria Connor reviewed that the Minute's Verification Committee of the Colorado FCCLA Executive Council approved the minutes of the 2015 FCCLA State Leadership Conference.

Financial Report

Coalton Hostetler reviewed the 2015 – 2016 Financial Report as of March 25, 2016. The Colorado FCCLA total account balance is \$134,208.04 which does not take in account encumbered expenses for state conference, which would bring the account balance to \$53,080.69.

Report was filed.

Membership Report

Brooklynn Bracelin reviewed the Membership Report that included:

- 2,353 members and 122 chapters as of February 15, 2016.

Brooklynn Bracelin MOVED to accept the Membership Report. Motion was seconded.

Report was filed.

Chapter Charters

Miguel Gomez presented the following new chapters with Colorado FCCLA Chapter Charters:

- Cripple Creek-Victor
- New Legacy Charter

Alumni And Associates Report

Brooklynn Bracelin reviewed the Alumni and Associates Report that included:

- 25 members as of March 1, 2016

Benjamin Lapp MOVED to accept the Alumni and Associates Report. Motion was seconded.

Report was filed.

State Officer Report

Paige Beckman reviewed the State Officer Report that included:

Total miles traveled for organization: 63,212 miles (average 4862.5 miles per officer)

Total days spent in behalf of the organization: 1,183 days (average 91 days per officer)

Number of speeches given: 139 speeches (average 10.7 speeches per officer)

Number of letters received: 3,867

Number of letters written: 2,141

Number of chapters visited: 30 chapter/community outreach visits (average 2.3 visits per officer)

Chapter/Community Outreach visits:

- Adams City High School
- Adams 12 CTE Day
- Angevine Middle School
- Bollman Technical Center
- CACTE
- Centaurus High School
- CSU FACS Education Class
- Golden High School
- Grandview High School
- Holyoke High School
- Jeffco CTE Day
- Ken Caryl Middle School
- Lakewood High School
- Littleton AMES
- Legacy Charter School
- Legacy High School
- Liberty
- Millikan Middle School
- Mountain View District Conference
- New Legacy High School
- Northglenn High School
- Platte Valley High School
- Sterling High School
- Vista Ridge High School
- Wheat Ridge High School
- Wray School Board

District, State, and National meetings:

- State Leadership Conference 2015
- Summer Executive Council Meeting
- National Leadership Conference
- Fall Executive Council Meeting
- Ultimate Leadership Day
- National Cluster Meeting- Dallas
- FCCLA Day At The Capital
- Mountain Shadows District Conference
- Mountain View District Fall Conference
- Mountain View District Winter Conference
- Northern District Fall Conference
- Northern District Winter Conference
- Northeastern Plains District Fall Conference
- Northeastern Plains District Winter Conference
- Northeastern Plains District Regroup
- Pine Meadows District Fall Conference
- Pine Meadows District Winter Conference
- San Juan Basin District Conference

- Spanish Peaks District Fall Conference
- Spanish Peaks District Winter Conference
- DECA State Leadership Conference
- FBLA State Leadership Conference 2015
- HOSA State Leadership Conference
- NOYS Safe Driving Summit
- TSA State Leadership Conference

Total personal money spent on State Association business this past year: \$7,799.93 (average \$599.99 per officer)

Suggestions for improvement for your office:

- Have a script to go off of when giving committee reports at Executive Council for all officers. (President)
- Advise officers in the beginning of the year to track amount of speeches given, letters written, and money spent. (President)
- Require officers to complete 3 or 4 chapter visits to increase amount of chapters reached. This will promote membership and excitement for FCCLA. Also, requiring four is doing as it could be one visit per quarter. (President)
- It would be very beneficial for this officer position to be provided with an edition of Robert's Rules of Order. This would be very beneficial in the instance of the president's absence at an executive council meeting. (1st Vice President)
- Compile a list of contacts of all past State Officers for easy contact for any use regarding alumni. (2nd Vice President)
- Give a list of all advisors emails to 2nd VP to contact about potential A&A members. (2nd Vice President)
- Review National Bylaws on the table with Voting Delegates and Colorado's desired vote. (2nd Vice President)
- Have all officers submit a digital committee report. It will ease the process of finishing minutes. (Treasurer)
- Have all district consultants submit a digital district report. When they discuss what their district has done at executive council meetings it is almost impossible to write all information down quick enough. (Treasurer)
- More direction for planning Youth Expo. (VP of Peer Education)
- Officer Project with a focus on getting information out to members. (VP of Peer Education)
- Work more closely with VP of Public Relations to be more consistent with information for members. (VP of Peer Education)
- Make sure to have a very specific plan for what needs to be covered in your committee meeting and report to the Executive Council. Everyone always has lots of opinions on events so it is important to keep your meeting and presentation structured so that you can efficiently cover everything that you need to get to. (VP of Events)
- I think it would be a really interesting idea to have the VP of Events meet with state officers from other CTSOs specifically about how each organization promotes events, recognizes members, and other event related topics
- because each organization does things differently and there could be a lot for everyone to learn. (VP of Events)
- Get involved with as many members as you can. Events is something that many members are involved in at a team or individual level and they love to talk about their work and get your feedback, so try to give as many of them that opportunity as possible. (VP of Events)
- Don't be afraid to do a workshop, Colorado Comments article, or anything else on something non-event related. There are lots of places to work in events and it is a great topic, but allow

yourself to look at other topics too, like the program of work, national programs, or service projects so that you get to look at a wide range of topics. (VP of Events)

- Communication needs to be fast and quick. (VP of Publications)
- Dates for articles can be more defined. (VP of Publications)
- More Concrete Responsibilities. (Senior Officer)
- Chairing two committees is often overwhelming at Executive Council Meetings. (VP of Publications)
- Committee binder to be a bit more clear. (VP of Programs)

Report was filed.

Unfinished Business

There was no unfinished business.

New Business

Paige Beckman MOVED to that "CTSO Specialist" and "Assistant Program Director CTSO Specialist" be replaced by "Colorado FCCLA State Adviser" in the following articles:

- Article 3, Section 3, Letter A
- Article 3, Section 3, Letter C
- Article 3, Section 4, Letter E, Number 3, Letter b
- Article 3, Section 4, Letter E, Number 4, Letter c
- Article 4, Section 3
- Article 5, Section 1, Letter A
- Article 5, Section 1, Letter H
- Article 5, Section 3, Letter A
- Article 5, Section 3, Letter E
- Article 5, Section 5, Letter A, Number 1
- Article 5, Section 5, Letter A, Number 7
- Article 5, Section 5, Letter B, Number 1
- Article 5, Section 5, Letter B, Number 2
- Article 5, Section 6 Title
- Article 5, Section 6, Letter A
- Article 5, Section 6, Letter B
- Article 5, Section 6, Letter B, Number 9
- Article 5, Section 9, Letter A
- Article 5, Section 10, Letter A
- Article 6, Section 3, Letter C
- Article 6, Section 3, Section D, Number 1
- Article 6, Section 3, Section D, Number 15
- Article 6, Section 4, Letter B
- Article 6, Section 9, Letter B
- Article 6, Section 10, Letter A
- Article 6, Section 10, Letter B
- Article 6, Section 11, Letter C
- Article 6, Section 11, Letter F
- Article 7, Section 1
- Article 8

Motion was seconded.

The motion was adopted.

Miguel Gomez presented the following chapters with the Chapter of Merit Award:

- Bronze Level Chapter
 - Eaton High School
- Silver Level Chapter
 - Cherry Creek High School
 - Rocky Mountain High School
- Gold Level Chapter
 - Merino High School
 - Roosevelt High School

Meeting adjourned: 1:34 p.m., March 31, 2016 by Brooklyn Buhre.

DRAFT