

## February 15, 2017 Special Session Meeting Minutes

Date: February 15, 2017

Location: Denver, CO

Submitted By: Sierra Edgar

### **State Officers in attendance:**

Sydney Mayer (President), Paige Beckman (1st Vice President), Michaela Bailey (2nd Vice President), Sierra Edgar (Secretary), Emily Gutierrez (Vice President of Finance), Victoria Valenzuela (Vice President of Events), Casey Fringer (Vice President of Membership), Joseph Cruz (Vice President of Peer Education), Tatianna Medina (Vice President of Programs), Sally Jane Ruybalid (Vice President of Publications), Linda Lombardi (Vice President of Public Relations), Carissa Kirschbaum (Vice President of Recognition), Victoria Connor (National Officer)

### **State Officer Team Advisers in attendance:**

Samantha Archer, Alyssa Horlick, Rachel Young, and Lynn Zemanek

### **District Consultants in attendance:**

Debbie Nelson (Mountain Shadows), Whitney Avalos (Mountain Shadows), Stephanie Vos (Mountain Shadows), Arielle Bergmann (Mountain View), Christina Runyan (Mountain View), Jeanine Pope (Northeastern Plains), Angela Smith (Northeastern Plains), Amber Wharton (Northern), Jane Witte (Northern), Amy Ketels (Pine Meadows), Brenda Washburn (Pine Meadows), Brenda Mullins (Scenic Country)

### **Colorado Community College System Staff in Attendance:**

Robert Van Dyke (State Adviser), Michelle Koch (FACS Program Director)

### **Executive Council Representatives in Attendance:**

Bailee Gardunio (Alumni & Associates Representative)

### **Members not in attendance:**

Brittni Eastin (Arkansas Valley), Whitney Avalos (Mountain Shadows), Stephanie Vos (Mountain Shadows), Arielle Bergmann (Mountain View), Christina Runyan (Mountain View), Jeanine Pope (Northeastern Plains), Angela Smith (Northeastern Plains), Amber Wharton (Northern), Jane Witte (Northern), Amy Ketels (Pine Meadows), Brenda Washburn (Pine Meadows), Brenda Mullins (Scenic Country), Kanto McPherson (San Juan Basin), Marjorie Reed (San Luis Valley), Andrea Aragon (Spanish Peaks), Denise Gauck ((Spanish Peaks), Dawn Mallette (Colorado State University), Sarah Davis (Food Events Committee Representative), Carla Sullivan (Middle School Representative)

**Special Session Meeting called to order:** 4:10 p.m. on February 15, 2017 by Sydney Mayer.

### **New Business**

Paige Beckman MOVED to replace "State Executive Council", "Executive Council", and "Colorado Executive Council" with "State Advisory Board" in the following articles:

- Article III, Section 4, Letter A
- Article III, Section 4, Letter B, Number 4, Letter d
- Article IV, Section 1, Letter B
- Article V, Section 1
- Article V, Section 3
- Article V, Section 3, Letter B

- Article V, Section 3, Letter C
- Article V, Section 3, Letter E
- Article V, Section 4
- Article V, Section 5, Letter B, Number 3
- Article V, Section 6, Letter B, Number 2
- Article V, Section 6, Letter B, Number 10
- Article V, Section 7, Letter C, Number 6
- Article V, Section 8, Letter B, Number 2
- Article V, Section 9, Letter B, Number 1
- Article V, Section 10, Letter B, Number 1
- Article V, Section 10, Letter B, Number 2
- Article V, Section 10, Letter B, Number 4
- Article VI, Section 3, Letter D, Number 11
- Article VI, Section 6, Letter C
- Article VI, Section 7, Letter D
- Article VI, Section 11, Letter D, Number 1
- Article VIII

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to replace “State Officer Team”, “FCCLA State Officer Team”, and “FCCLA State Officers” with "State Executive Council" in the following articles:

- Article III, Section 1, Letter C
- Article V, Section 1, Letter B
- Article V, Section 1, Letter E
- Article V, Section 3, Letter B
- Article V, Section 4
- Article V, Section 6, Letter B, Number 9
- Article V, Section 9
- Article VI
- Article VI, Section 1, Letter A
- Article VI, Section 1, Letter B
- Article VI, Section 2, Letter A
- Article VI, Section 2, Letter B
- Article VI, Section 3, Letter A
- Article VI, Section 3, Letter B
- Article VI, Section 3, Letter D, Number 1
- Article VI, Section 3, Letter D, Number 13
- Article VI, Section 3, Letter D, Number 15
- Article VI, Section 7, Letter A
- Article VI, Section 7, Letter B, Number 1
- Article VI, Section 8, Letter B

- Article VI, Section 8, Letter C
- Article VI, Section 11, Letter E
- Article VI, Section 11, Letter F

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to add the following article “Article V: Colorado FCCLA Board of Directors” and renumber the remaining articles in numeric order:

**Section 1. Membership.** The Colorado FCCLA Board of Directors shall consist of the following members not to exceed 11: local chapter advisers, Alumni & Associates member, ex officio members, State Executive Council members, and members at-large.

- A. Local Chapter Advisers. Two directors shall be local FCCLA chapter advisers elected in alternating years to serve a three year term. One director shall be a local FCCLA chapter adviser who is a member of the Family and Consumer Sciences division of the Association of Career Technical Education that elected by the Colorado Association Teachers of Family and Consumer Sciences. One director shall be a local chapter adviser elected by the chapter advisers at the annual FCCLA State Leadership Conference and is not required to be a member of any other professional organization.  
  
One director shall be local FCCLA chapter advisers elected in alternating years at the annual Colorado Association of Teachers of Family and Consumer Sciences conference to serve a three year term. These local chapter advisers must be members of the Family and Consumer Sciences division of the Association of Career Technical Education. One additional director selected by the district consultants elected in alternating in alternative years and this director is not required to be member of a FCS professional.
- B. Alumni & Associates Member. One director shall be elected from eligible Colorado Alumni & Associates members to serve a three year term.
- C. Members Ex Officio. There shall be three ex officio directors as follows: Family and Consumer Sciences teacher educator employed by Colorado State University; Colorado FCS Program Director employed by the Colorado Community College System; and the Colorado FCCLA State Adviser employed by the Colorado Community College System.
- D. State Executive Council Members. There shall be three directors from the current State Executive Council to be elected by the current State Executive Council.
- E. Members At-Large. There shall be two directors elected by the board in alternating years to serve a three year term as follows: one business and industry representative who is a member of the American Association of Family and Consumer Sciences; and one local secondary school administrator.
- F. Term of Office. Directors shall serve their designated years. All elected members may be reelected for another term. At least 12 months must have elapsed before such director having served two consecutive terms may be elected for another term. Ex-officio members shall serve on the board until the time they vacate their respective roles.
- G. Voting Privileges. Each member of the board (except the Colorado FCCLA State Adviser) shall have the power to cast one vote on any issue to be determined by the board.
- H. Vacancies. The board may fill vacancies at any state meeting upon special elections of the respective groups and/or State Executive Council. Any director elected for the balance of an

unexpired term shall, in addition, be eligible for the maximum number of complete consecutive terms as director as provided in these bylaws.

- I. Representation. Members of the board shall serve as directors the Colorado FCCLA Board of Directors as a whole and not solely as a representative of any other body, while taking into consideration the views and interests of others.
- J. Assumption of Office. Person elected to the board shall ordinarily assume their office as director immediately following the State Leadership Conference.

**Section 2. Responsibilities.** The essential function of the Colorado FCCLA Board of Directors shall be program development, program implementation and public relations. The Colorado FCCLA Board of Directors shall have the following responsibilities:

- A. Determine the aims and objectives of the State FCCLA program.
- B. Recommend the establishment of programs, projects, and activities.
- C. Conduct the official business of the organization at the State Leadership Conference.
- D. Interpret and advocate the goals and program activities of FCCLA to groups and individuals within and outside the organization.
- E. Review and approve the policies of the State Association.

**Section 3. Officers of the Board.** The officers of the board shall consist of the chairperson, vice chairperson, treasurer, and secretary.

- F. Election, Terms and Vacancies of Officers. The above officers shall be elected by the members of the board from among the voting members of the board that are 18 years of age or older. They shall serve for a term of one year or until their successor shall be elected and assume office. Officers may be eligible for reelection. No director, however, shall serve in the same office for more than two consecutive terms. Any vacancy among the officers may be filled at any duly constituted meeting of the board.
- G. Chairperson and Vice Chairperson. The chairperson shall preside at all meetings of the board, shall perform the duties customary to that office, and shall be a member of all committees of the board. In the absence of the chairperson, the vice chairperson shall perform all duties pertaining to the office of the chairperson. The vice chairperson shall serve as chair-elect and succeed the to the position of chairperson at the next election of officers. The chair person shall appoint all standing and ad hoc committees of the board annually.
- H. Treasurer. The treasurer of the board shall serve as chair of the Finance Committee; shall have authority to sign any official documents duly prepared and requiring signature of the treasurer of the board.
- I. Secretary. The secretary of the board shall record all motions and actions and keep record of all meetings. The official minutes of the board will be posted on the Colorado FCCLA website upon their approval by the board.

**Section 3. Meetings.** The Colorado FCCLA Board of Directors shall have regular and special meetings.

- A. Regular Meetings. There shall be two regular meeting of the board each year. One regular meeting shall be the same week of the annual State Leadership Conference at the same facility as the conference and the other regular meeting shall be in the fall.
- B. Quorum. A majority of the members of the board shall constitute a quorum.

- C. Voting. Decisions shall be adopted by a majority vote.
- D. Special Meetings. A current conferencing technology meeting will take place for a special session. A majority of members of the board shall constitute a quorum. Family and Consumer Sciences Program Director, Colorado FCCLA State Adviser, and/or Chairperson may call a special session.
- E. Notice. The board shall be notified at least 30 days in advance of a meeting.
- F. Order and Nature of Business. The selection and order of the business during board meetings shall be determined by the chairperson in consultation with the Colorado FCCLA State Adviser. Agenda items submitted by any voting members of the board shall be considered.
- G. Attendance by Non-Directors. Non-directors may attend all board meetings except when the board is called into executive session.
- H. Executive Session. The board may hold executive session in the course of any meeting in which only voting members shall participate.

**Section 4. Committees.** There shall be an executive committee, standing committees, and ad hoc committees of the board. Standing committees shall include: Finance Committee, Programs Committee, and Bylaws and Policies Committee. Ad hoc and task forces may be appointed by the Chairperson of the board with the approval of the board, and they shall report to the board through the appropriate standing committee.

- A. Standing Committee: Following the State Leadership Conference and upon recommendation of the incoming officers of the board, the chairpersons and members of the standing committees shall be appointed by the chairperson of the board. The chairpersons of the standing committees shall be directors. Non-board members may serve as voting members of the committees, except the Finance Committee. The vice president of finance shall serve as a member ex officio of the Finance Committee. There shall be one member of the State Executive Council on each standing committee. Each committee shall meet at least two times a year.

**Section 5. Indemnification of Directors.** Any person made party to any action, suit or proceeding by reason of the fact that the person is or was a member of the Colorado FCCLA Board of Directors shall be indemnified by Colorado Family, Career and Community Leaders of America against expenses actually incurred by the person in defense of such action.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to replace “State Executive Council” and “State Advisory Board” in the following articles:

- Article III, Section 1, Letter C
- Article III, Section 2, Letter B
- Article IV, Section 3
- Article IV, Section 4
- Article IV, Section

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to add the following under Article VI:

- The State Advisory Board and the Colorado FCCLA Board of Directors are interdependent in matters of program development, program implementation and public relations. The State Advisory Board and the Colorado FCCLA Board of Directors are recognized in these bylaws as the two key decision making bodies of the state organization. The State Advisory Board and the Colorado FCCLA Board of Directors shall meet jointly to discuss matters of common interest. Official business to be presented to delegates at the State Leadership Conference shall be discussed jointly by the State Advisory Board and the Colorado FCCLA Board of Directors prior to Colorado FCCLA Board of Directors' approval.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to add "and Colorado FCCLA Board of Directors" after State Advisory Board in Article VIII.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to replace FCCLA State Advisory Board in Article VI, Section 1, Letter F District Consultants representing the 10 geographic FCCLA districts.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to add "Letter H. One Family and Consumer Sciences middle school adviser" to Article VI, Section 1.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to add "Letter I. One Culinary Food Events Committee representative" to Article VI, Section 1.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to remove Article VI, Section 5 and Section 8 and renumber remaining sections.

Motion was seconded.

The motion was adopted.

Paige Beckman MOVED to create "Article VII: Colorado FCCLA State Adviser: by moving Article VI, Section 6 under this section and renumber remaining articles.

Motion was seconded.

The motion was adopted.

Meeting adjourned: 4:47 p.m., February 15, 2017 by Sydney Mayer