

# Leadership Institute

## District Officer Recognition Worksheet



DEADLINE DATE: **RECEIVED BY MARCH 1, 2018**

Name: \_\_\_\_\_ Leadership Position: \_\_\_\_\_

District Name: \_\_\_\_\_ District Consultant: \_\_\_\_\_

Number of years you have been a member of FCCLA: \_\_\_\_\_ Affiliation Date: \_\_\_\_\_

<b>The Officership Course</b>	
<b>Assignment</b>	<b>Complete Date</b>
District Officer Training Attendance	
Personal Mission Statement	
District Program of Work	

<b>District Conference Track</b>	
<b>Assignment</b>	<b>Complete Date</b>
Completion of Online Course 1	
District Conference Date	
Meeting Agenda	
List of Workshop Materials	
Pictures of the Workshop	

<b>Team Development Course</b>	
<b>Assignment</b>	<b>Complete Date</b>
Officer Team Development Plan	
Ultimate Leadership Conference Attendance Verification	

<b>Promoting FCCLA Practicum</b>	
<b>Assignment</b>	<b>Complete Date</b>
Verification of Attendance CTE Day at the Capitol	
Completion of Online Course 2	

<b>Program Project Practicum</b>	
<b>Assignment</b>	<b>Complete Date</b>
Planning Process for Project	
Evidence of Project	

<b>Service Hours</b>	
<b>Assignment</b>	<b>Complete Date</b>
25 Service Hours	

I have completed all the required components of the District Officer Leadership Institute.

\_\_\_\_\_  
Student Signature

\_\_\_\_\_  
Date

I have verified that the above students has completed all the required components of the District Officer Leadership Institute.

\_\_\_\_\_  
District Consultant Signature

\_\_\_\_\_  
Date