

# COLORADO COMPETITIVE EVENT POLICIES

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1. All competitive event materials must be completed between July 1 – June 30 of the current membership year.
2. The official FCCLA binder is not required at the State Leadership Conference. Chapters may use the official FCCLA binder or a red or white 3 ring 1 inch binder.
3. Middle School members (grades 6, 7, 8) can participate in any competitive event that has a junior category.
4. Students may only participate in ONE competitive event at the State Leadership Conference.
5. Any student who participates in a competitive event and receives a gold medal or is a national qualifier is ineligible to compete in the same event again the following year. Gold medal winners must wait out one year and then they may compete again in the same event. Silver or bronze medal winners may compete in the same event the following year.
6. No project can be entered in more than one category of a single event, or in more than one event. However, projects entered in any event may be included in the Chapter in Review events.
7. Each event participant must be an affiliated FCCLA member with dues paid to National FCCLA by February 15. The state office will verify chapter affiliation by March 1.
8. Failure to affiliate with national headquarters by February 15 may result in disqualification or a \$45 per person late affiliation fee. Late fee will be assessed to affiliations after February 15 and before March 15. Any change in membership status must be reported by March 1.
9. All participants attending the State Leadership Conference must be registered with registration paid by established deadlines. Advisers must use the online registration sites to register. If participant is not registered, they are NOT permitted to present their competitive event.
10. All participants must stay at a conference hotel for the required number of nights set by the Colorado FCCLA Board of Directors.
11. There will be no substitutions or alternates allowed in individual events. If the student is unable to attend the event, they are automatically eliminated. Team events may have alternates if the alternate's name is listed on the original registration and if they are members in good standing. Exceptions to this rule will be made ONLY in case of medical or family emergencies.
12. To enter in the Occupational Category of any event, a participant must be identified as Occupational on the national affiliation site and qualify in one of the following areas: be presently enrolled or have been enrolled in the occupationally-related program area aligned with the event.
13. When a student is qualified to enter events in more than one area, the adviser should give direction to the student in selecting the most appropriate event.
14. All event participants must watch the online orientation video prior to March 31 and must print, complete, and provide the online attendance form to the Event Consultant upon check in on the day of their event. Failure to submit the online attendance form will result in a point deduction.
15. Event participants assume the responsibility and any costs incurred for providing the technology or rental equipment needed for their projects and event participation. No electricity or internet will be provided.
16. Participants should be dressed according to specific event guidelines.
17. Some events will have a day-of orientation where participants will be given detailed instructions for their event. Advisers may also attend orientation. At this session, the Event Consultants will:
  - A. Take attendance
  - B. Collect any information or materials participants are to submit
  - C. Review the general event schedule
  - D. Review participants' responsibilities
  - E. Describe the evaluation procedure
  - F. Announce order of participation
18. Spectators are not allowed to observe any portion of any portion of any competitive events.
19. All attempts will be made to match qualified (skilled in the area) individuals as evaluators for each event. The evaluators will be present during the entire event and will be allowed to question the participant.
20. The evaluators will tally the scores and the results of the event will be kept confidential until the awards are given.
21. All decisions of the evaluators and/or event coordinator(s) and/or Colorado FCCLA State Adviser are final.
22. Only the professional photographer contracted by the State FCCLA Association will take pictures during the event.

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23. These rules and the event guidelines will apply to all students who represent Colorado at the National STAR Events. During National STAR Events, the National STAR Event guidelines will apply.
24. First and second place plaques and designation will only be given to participants who have earned a gold medal. If no participants earn the gold medal status, no plaques or designation will be given for that event.
25. In the event of a tie for the first or second place gold shall occur, the evaluators will be required to choose a first and second place gold medal to advance on to the National Leadership Conference.
26. National STAR Events qualification will be given the highest score(s) who earn at least 80 points or above.
27. Runoffs will occur if there is more than one panel for a category in that competitive event.
  - A. Explanation of Runoff: If an event is judged by different judging teams, the two teams or individuals receiving the highest score(s) (has to be gold) from each judging team will be eligible to participate in a runoff. The same number of evaluators will judge each group. The two teams or individuals will be called back to give a second presentation in the final round. The final round panel of evaluators will contain at least one judge from each of the original panels. All of the participants in the runoff will automatically receive a gold medal even if their score in the final round is in the silver medal range. Winners of the final round will be announced at the awards ceremony.
28. There will be NO SUBSTITUTES on a National STAR Events Team. Students must qualify at the State Leadership Conference to be eligible to compete at National Leadership Conference.
29. If there are less than five entries in an event, that event will be reevaluated for inclusion the following year.
30. For Culinary Arts STAR Event in Colorado:
  - A. The selected menu and equipment list will be posted on the State FCCLA website by February 1.
  - B. Any necessary large equipment will be provided.
  - C. Only items on the equipment list may be brought to the event.
  - D. Culinary Teams will have 60 minutes to prepare the required food products according to recipe specifications but should they take longer than the 60 minutes, will be penalized 1 point per minute up to a maximum of 5 minutes. After this point the plates will be presented to the evaluators- no matter what is or isn't on the plates.
  - E. Participants should be in grades 10 – 12.
31. Failure to be on time for event presentation will result in a point deduction. Participants are encouraged to arrive 30 minutes before their scheduled event presentation.
32. Participation in any behavior that negatively affects the management of events or failure to display a positive image of the FCCLA organization before, during or after participation may result in disqualification.
33. Event consultants, evaluators, event coordinators, and/or Colorado FCCLA State Adviser will determine point deductions.
34. In the event of a conflict during the state leadership conference awards session, volunteers shall:
  - A. Find the local chapter advisor or district consultant to talk to the upset individual
  - B. The local advisor or district advisor and the upset individual should go to headquarters to discuss the conflict and possible resolution with the FACS state program manager or designee
  - C. If conflicts still exist, due process procedure will be followed.
35. Bronze medal recipients will receive their medal in their chapter's take home bag and their names will be displayed on screen during the competitive events recognition session. Silver and gold medal recipients will receive their medal on stage during the competitive events recognition session.

# THE FCCLA PLANNING PROCESS

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The *Planning Process* is a decision-making tool that supports the organization's overall philosophy about youth-centered leadership and personal growth. It can be used to determine group action in a chapter or class or to plan individual projects.



## IDENTIFY CONCERNS

The circle represents a continuous flow of ideas and has no beginning or end. As a target, it symbolizes zeroing in on the one idea around which you would like to build a project.

- Brainstorm to generate ideas, or state the activity or problem you want to address if already determined.
- Evaluate your list and narrow it down to a workable idea or project that interests and concerns the majority or all of your members.



## SET A GOAL

The arrow stands for deciding which direction you will take. It points toward the goal or end result.

- Get a clear mental picture of what you want to accomplish, and write your ideas down as your goal.
- Make sure your goal is one that can be achieved and evaluated.
- Consider resources available to you.



## FORM A PLAN

The square represents the coming together of ideas—the who, what, where, when, and how of your plan.

- Decide what needs to be done to reach your goal.
- Figure out the who, what, where, when, and how.
- List the abilities, skills, and knowledge required on your part.
- List other available resources, such as people, places, publications, and funds.
- Make a workable timetable to keep track of your progress.
- List possible barriers you might face, and develop plans if necessary.
- Decide ways to recognize your accomplishments along the way.



## ACT

The different squares in this symbol represent the activities to be carried out to meet your goal. It represents acting on the plan.

- Carry out your group or individual plan.
- Use *family* and *community* members, advisers, committees, task forces, and advisory groups when needed.



## FOLLOW UP

The broken squares suggest examining the project piece by piece. This symbol also represents a "window" through which to review and evaluate the plan.

- Determine if your goal was met.
- List ways you would improve your project or plan for future reference.
- Share and publicize your efforts with others, including the media if appropriate.
- Recognize members and thank people involved with your project.

# THE FCCLA PLANNING PROCESS

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IDENTIFY CONCERNS



SET A GOAL



FORM A PLAN



ACT



FOLLOW UP