

Colorado Family, Career and Community Leaders of America
1901 East Lowry Boulevard
Denver, CO 80230

Date: September 26, 2017
Location: Denver, CO

Directors in attendance:

Carissa Kirschbaum (President), Georgia Bosse (Vice President of Finance), Ariel Bowden (Vice President of Events), Ty Hvambal (Adviser Representative), Bailee Gardunio (Alumni & Associates Representative), Aryann Roberts (Administrator Representative)

Ex-Officio Members in Attendance:

Robert Van Dyke (State Adviser), Michelle Koch (FACS Program Director)

Members not in attendance:

Cindy Gleason (Adviser Representative), Darren Smith (Business and Industry Representative), Dr. Dawn Mallette (FCS Teacher Educator)

Meeting called to order: 12:30 pm on September 26, 2017 by Robert Van Dyke.

Welcome and Opening Ceremony

Review of Agenda

Robert Van Dyke reviewed the fall 2017 Board of Directors Meeting Agenda.

Agenda was approved.

Financial Report

Georgia Bosse reviewed the 2017 – 2018 Financial Report. As of September 25, 2017, the account balance for Colorado FCCLA is \$55,388.46, which takes in account the \$3,942.54 encumbered expenses and \$5,770.09 in accounts receivable.

Report was filed.

COMMITTEE REPORTS

Bylaws Committee Report

Carissa Kirschbaum reviewed the Competitive Events Committee Report that included:

- Recommend the State Association Bylaws be amended to remove Article VII, Section 3, Letter D, Number 13 “State Representative” and Number 14 “Occupational/Comprehensive Programs Representative”.
- Remove State Association Policy Part IV, Section 4, Letter B, Numbers 2-6.
- Change State Association Policy Part IV, Section 8, Letter B, Number 3 to state “Have made outstanding contributions and must have been a previous state officer.”
- Split State Association Policy Part IV, Section 8, Letter B, Number 3 into two parts numbers and renumber the remaining bullets.
- Remove State Association Policy Part IV, Section 1, Letter A, Number XIII “State Representative” and Part IV, Section 1, Letter A, Number XIV “Occupational/Comprehensive Programs Representative, as needed”.
- ~~Revise State Association Policy Part VI, Section 3, Letter A, Number 2 to state “Title 1 chapters in good standing may file an appeal of the affiliation minimum.”~~

- Add State Association Policy Part V, Section 1, Letter L, Numbers 12 “All concerns on attire should be addressed to the state adviser.”
- Remove State Association Policy Part V, Section 1, Letter L, Numbers 3, 4, 8, 9, 10, 11.
- Approve the Colorado FCCLA Board of Directors Policies Manual.
- Create an ad hoc committee to write a dress code for every Colorado FCCLA event.

Carissa Kirschbaum MOVED to accept the Competitive Events Committee Report.

Carissa Kirschbaum MOVED to amend the report to add “Create an ad hoc committee to write a dress code for every Colorado FCCLA event.” Motion was seconded.

Motion was adopted.

Michelle Dennis MOVED to amend the report by removing “Revise State Association Policy Part VI, Section 3, Letter A, Number 2 to state- Title 1 chapters in good standing may file an appeal of the affiliation minimum.” Motion was seconded.

Motion was adopted.

Motion was adopted.

Finance Committee Report

Georgia Bosse reviewed the Finance Committee Report that included:

- Approve the Fiscal Year 17 Form 990, Return of Organization Exempt From Income Tax.
- Use CEAVCO as the production company for the 2018 and 2020 State Leadership Conference.
- Approve the following changes to the proposed 2018 State Leadership Conference budget:
 - Cut decoration to \$1,500
 - Budget \$2,500 for a hybrid Ultimate Fun Night/ Dance
 - Solicit sponsors for all State Officer meals outside for the hotel
 - Cut certificate holders for all certificates
 - Cut paid district walk up signs and request each district bring their own
- Approve the 2018 State Leadership Conference.

Georgia Bosse MOVED to accept the Finance Committee Report.

Motion was adopted.

Programs Committee Report

Ariel Bowden reviewed the Programs Committee Report that included:

- 2018 State Leadership Conference:
 - Split the Banquet into an Awards Session from 6 – 6:30 pm and Banquet from 6:30 – 8 pm split in multiple meeting rooms
 - Create a hybrid Ultimate Fun Night and Dance
 - Closing Session to recognize only silver and gold medal recipients by the following:
 - Call silver and gold medalist to holding area prior to announcing
 - Show bronze medal winners on screen when announcing event
 - 1st and 2nd place plaques will be given to NLC qualifiers
 - Setup a photo staging area with banners for each medal

- Approve the 2017-2018 Colorado FCCLA Competitive Events Guide.
- Create a SLC Site Selection Committee made up of the First Vice President, Vice President of Events, Vice President of Publications, two chapter advisers, State Adviser, FCS Program Director, and chamber of commerce member.
 - Committee will address food within walking distance, parking for buses and other vehicles, in central location, and large event space for all activities.

Ariel Bowden MOVED to accept the Programs Committee Report as read.

Motion was adopted.

State Advisory Board Report

Michelle Dennis reviewed the State Advisory Board Report that included:

- Summer meeting held June 7-8, 2017 in Winter Park, CO
- State Advisory Board was the governing board of the state association until June 30, 2017
- Approved the 2017-2018 Budget
- Families First, Student Body, and Community Service are the Colorado National Program Awards for 2018
- Changes to the 2018 State Leadership Conference
 - Hold one closing session with bronze medal recipients projected on the screen only with medal in take home bag instead of walking on stage
 - Replace the day two workshops with four paid workshops at 10:00 am, 1:00 pm, 2:00 pm, and 3:00 pm. with one per time slot
- The Chapter/ District Officer Training will be on August 30
- Focus on literacy and encourage chapters and members to read to others, construct neighborhood libraries, or collect books to donate for the 2017 – 2018 state service project
- Discontinue the Alumni & Associates scholarship until funds are raised
- Create GO for the Red Campaign for 2017-2018
- Send out a chapter mailing in the fall to include:
 - Year at a glance
 - Letter from the team
 - Program of Work
 - Program of Work Template
 - Go for the Red resources
 - National Programs of focus posters
- Interview Panel members receive a 50% discount on SLC Registration
- Approved the 2017-2018 Leadership Institute
- Continue using National Travel Systems for the 2018 National Leadership Conference
- The highest score(s) for STAR Events participants receiving above 80 points to represent Colorado at the National Leadership Conference
- Created a special committee, FCCLA Adviser Involvement, on the topic of teacher involvement

Report was filed.

UNFINISHED BUSINESS

No unfinished business was introduced.

NEW BUSINESS

Robert Van Dyke MOVED to accept the following Board of Director's nominations for board officers:

- Chair – Michelle Dennis
- Vice Chair – Ty Hvambsal
- Secretary – Bailee Gardunio
- Treasurer- Aryann Roberts

Motion was seconded.

Motion was adopted.

ANNOUNCEMENTS

Robert Van Dyke shared the following important dates/activities for 2017 – 2018:

- Ultimate Leadership Conference: October 24, 2017
- Fall Advisory Board Meeting: November 6-7, 2017
- Capitol Leadership: November 8 – 10, 2017 in Washington, DC
- CATFACS Winter Conference: January 25 -27, 2018 in Fort Collins
- Script Writing: January 29-30, 2018 in Estes Park
- Spring Officer Regroup: February 14, 2018
- Day at the Capitol: February 15, 2018
- Spring Board of Directors Meeting – April 3, 2018 at the DTC Marriott
- State Leadership Conference – April 5-7, 2018 at the DTC Marriott
- National Leadership Conference – June 28 – July 3, 2018 in Atlanta, Georgia

Robert Van Dyke MOVED to ADJOURN the fall 2017 Board of Directors Meeting. Motion was seconded.

Motion was adopted.

Meeting adjourned: 1:43 pm on September 26, 2017 by Robert Van Dyke.