

STATE OFFICER SELECTION OVERVIEW

District Consultant Information

- Checklist
- State Officer Nomination Form
- Student Application for State Interview Panelist Form
- Interview Panelist Knowledge Exam
- State Officer Candidate Knowledge Exam

NOTE: Study Guides for both Interview Panelists and State Officer Candidates are also on the [State Conference Page](#) on the Colorado FCCLA website.

Student Candidate Information

- State Officer Candidate Guidelines, Steps, and Requirements
- State Officer Candidate Application Link
 - Application must be submitted by the Candidate via the link with corresponding file uploads by midnight on February 15.
- Responsibility and Qualification Signature Sheet
- State Officer Candidate Study Guide

Please Note

State Officer Candidates are **NOT** permitted to participate in any competitive event at the State Leadership Conference.

Interview Panelist members are **NOT** permitted to participate in any competitive event at the State Leadership Conference.

DISTRICT CONSULTANT CHECKLIST

One District Consultant /Co-consultant and one school administrator is required to be part of the State FCCLA Interviewing Panel for State Officer Selection. The assignment is based on the following rotation:

Year	District Consultant
2020	Northern District
2021	Pine Meadows District
2022	San Juan Basin District
2023	San Luis Valley District
2024	Scenic Country District
2025	Spanish Peaks District
2026	Arkansas Valley District
2027	Mountain Shadows District
2028	Mountain View District
2029	Northeastern Plains District

Year	Administrator
2020	Spanish Peaks District
2021	Arkansas Valley District
2022	Mountain Shadows District
2023	Mountain View District
2024	Northeastern Plains District
2025	Northern District
2026	Pine Meadows District
2027	San Juan Basin District
2028	San Luis Valley District
2029	Scenic Country District

- Set a deadline for return of applications to you (allow sufficient time to process the applications and schedule times for interviews).
- Review, check for completeness, and sign off on all necessary paperwork for State Officer Candidates.
 - Candidate must be a current freshman, sophomore or junior
 - Candidate must have an academic grade point average of 2.5 or better
 - Candidate must be an affiliated FCCLA member
 - Candidate has demonstrated a leadership role at the local, district, or community level
- Determine Interview Panel Members for your District Interview Panel and schedule times for interviews. The District Interviewing Panel may consist of:
 - 3 to 5 advisers representing different chapters (may be selected on a rotating basis)
 - Current State Officer not applying for another term as State Officer Past State Officer
 - An adult representing the business community or an administrator from a school in your district
 - An upper classman who has attended at least one State Leadership Conference
- Schedule one-hour time frame for the exam:**
 - District consultant will determine if exam will be taken online or in person by January 1
 - District Consultant or their designee will administer the exam at the designated time
 - All officer candidates from the district will take the exam at the same time and place and method
 - The exam may be taken only **one** time
 - Time allotted shall be **one hour (if needed, more time may be allotted per IEP or 504)**

DISTRICT CONSULTANT CHECKLIST CONTINUED

- Communicate in advance to advisers and candidates of their time for interview and exam. At Winter District Conference/ Meeting, each State Officer Candidate must:
 - Introduce themselves in front of district delegation
 - Introduce themselves to District Interviewing Panel and present a brief (2-3 minute) talk about themselves and qualifications for State Office
 - Answer general questions asked by the District Interviewing Panel
- Tally District Panel's scores and complete the State Officer Nomination Form according to Colorado FCCLA Bylaws:
 - A maximum of three candidates plus one alternate candidate from each district for FCCLA State Office shall be forwarded to the State Adviser by February 15.
 - There may be two officer candidates from each member chapter.
 - The alternate candidate may be from any member chapter including those with a candidate.
 - The three nominations and alternate can be from any combination of comprehensive and occupational chapters.
 - In the event of fewer than thirty State Officer Candidates, qualified alternates will be notified prior to the State Conference of their eligibility to be a State Officer Candidate.
- Administer State Officer Interview Panel Member Knowledge Exam.** Candidates for the Interview Panel can take the exam more than once, but must earn the required 80% in order to be a member of the State Interview Panel. Each candidate for the Interview. Each District must select only one Interview Panel Member to send on to the State Interview Panel.
- Email State Officer Nomination, State Officer Interview Panel Member Knowledge Exam, and the State Officer Candidate Knowledge Exam to jordan.sveen@cccs.edu by February 15.

STATE OFFICER CANDIDATE NOMINATION FORM

DEADLINE DATE: **RECEIVED BY FEBRUARY 15**

DISTRICT _____

CONSULTANT _____

A. STUDENTS SELECTED AS CANDIDATES FOR FCCLA STATE OFFICERS

- A maximum of three candidates plus one alternate candidate from each district for FCCLA State Office shall be forwarded to the State Adviser by the established deadline date.
- There may be two officer candidates from each member chapter. The alternate candidate may be from any member chapter including those with a candidate.
- The three candidates and alternate can be from any combination of comprehensive and occupational chapters.
- In the event of fewer than thirty State Officer Candidates, qualified alternates will be notified prior to the State Conference of their eligibility to be a State Officer Candidate.

Please print:

Candidate #1:

Name	Chapter	Affiliation Category
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Candidate #2:

Name	Chapter	Affiliation Category
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Candidate #3:

Name	Chapter	Affiliation Category
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Alternate:

Name	Chapter	Affiliation Category
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B. DISTRICT INTERVIEW PANEL MEMBERS

Name	Organization	Signature
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Name	Chapter	Signature
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Name	Chapter	Signature
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Name	Chapter	Signature
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Name	Chapter	Signature
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Name	Chapter	Signature
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C.

District Consultant Signature	Date
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